FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00158101-A **Type of Permit:** FILMING **Release Date:** 10/31/2019

Production Company	NEW YORK FILM ACADEMY LTD - PROFESSORS
Insured Company Name	NEW YORK FILM ACADEMY LTD - PROFESSORS
Contact Phone No. 1	818-333-3558
Contact Phone No. 2	818-295-2020
Fax	818-295-2049
Address	3300 W. RIVERSIDE DR BURBANK, California 91505
Production Title	CINEMATOGRAPHY PRACTICUM
Type of Production	Student

Producer	Luis valencia
Director	Luis valencia
1st AD	Luis valencia
Production Manager	Luis Valencia
FilmL.A. Coordinator	Angel Miranda
Location Manager	Luis valencia
Primary Phone	Office - 818-330-6133
Secondary Phone	
Location Assistant	Luis valencia
Primary Phone	Mobile - 213-703-8302
Secondary Phone	

Fees

LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$684.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 15 PLUS PERSONS	$150.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$152.00

Total Permit Fee $986.00

Number of Locations 1

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Summary Information

Location

Permit Number F00158101-A
Production Company NEW YORK FILM ACADEMY LTD - PR...
Insured Company NEW YORK FILM ACADEMY LTD - PR...
Production Title CINEMATOGRAPHY PRACTICUM

Location Manager Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 11/1/2019 - 11/1/2019 08:00 - 17:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must maintain local/emergency access
No cast or crew parking on area streets
No Parking in handicap spaces at anytime.

Please see attached document F158101-A Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5
Cranes	1
Cube Trucks	2
Generator	1

Personnel on Location

Type	Quantity
Crew	70
Rec & Park Monitor required	1

Filming Activities Camera on sticks; Handheld equipment; Exterior establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities; Crew 13 (8am-5pm) 70 (9am - 2pm);

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Isabel Aguilar
LOS ANGELES CITY POLICE DEPARTMENT	Gabriel Aleman

Coordinator Note RAPG REF: 67160

Coordinator Note BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

Coordinator Note THREE (3) CLASSES AT THE SAME LOCATION.

Coordinator Note CREW HEAD COUNT:
08:00 - 17:00 HOURS, CREW IS 13 TOTAL.

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Summary Information — Location

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Production Company NEW YORK FILM ACADEMY LTD - PR...
Insured Company NEW YORK FILM ACADEMY LTD - PR...
Production Title CINEMATOGRAPHY PRACTICUM

Location Manager Luis valencia
Primary Phone Office - 818-330-6133
Secondary Phone

09:00 - 14:00 HOURS, CREW IS 70 TOTAL.

Coordinator Note GRIFFITH PARK - CRYSTAL SPRINGS PICNIC AREA AND PARKING LOT.

Coordinator Note ONE (1) REC AN PARK MONITOR REQUIRED:
11/1, 08:00 - 17:00 HOURS.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

NO PERMIT

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

CRYSTAL SPRINGS PICNIC AREA AND PARKING LOT

- **Ok to Conduct camera test at Crystal springs picnic area and parking lot on 11/01/2019 (see plot plan)**
- **Ok for Cameras, tripods crane reflectors.**
- **Ok for Generator onsite, generator must comply with FSO and or monitor standards.**
- **Production approved for a crane Vehicle on the grass must have plywood underneath at all times.**
- **Production cannot obstruct access to patrons at any time.**
- **No Drone use at any time.**
- **No Catering onsite.**
- **Ok for 70 vehicles, 1 cube truck, and a crane vehicle.**
- **Does NOT have exclusive use of the park.**
- **Must park all vehicles legally in the parking lot. May not park along dirt shoulder of the road.**
- **MUST share parking lot with park patrons.**
- **NO heavy equipment allowed on the grass.**
- **NO vehicles allowed on the grass at all times.**
- Fire extinguisher required for generators on site.
- Use of City utilities (water and electricity) is $75 per use, per day. **The company will be invoiced by the Park Film Office once filming is complete.**
- Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.

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- No simulated sex allowed on Park property.
- No nudity allowed on Park property.
- **Film permits do not provide exclusive use of a park or recreation area and includes the use of parking lots.**
- **Notifications signs must be posted at least 24-48 hours prior to filming as a courtesy for the public when requesting a playground area, basketball courts, soccer fields or baseball fields.**
- **Parking must be open and available for public use designated with proper signage by production.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- No Smoking unless in designated area.
- No smoking on trails.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NOT A PERMIT

F-158101
NEW YORK FILM ACADEMY LTD – PROFESSORS/ CINEMATOGRAPHY PRACTICUM
(Crystal Springs Picnic Area and Parking Lot)

NOT A PERMIT